

~~RESTRICTED~~
CLASSIFICATION

OFFICIAL DISPATCH

VIA: Air Pouch
SPECIFY AIR OR SEA POUCH

DISPATCH NO. [REDACTED]

25X1A6c

TO : Chief, Foreign Branch T

DATE: 7 July 1949

FROM : Chief of Station, [REDACTED]

25X1A6a

SUBJECT: GENERAL- Space and Facilities
SPECIFIC- Semi-Annual Report

Document No. 4
No Change in Class. ☐
☐ Declassified
Class. Changed To: TS S (C)
Auth: HR 70-2
Date: --6 NOV 1970-- By: 22

25X1A6c Reference: [REDACTED]

1. Inasmuch as material changes have occurred in space and facilities utilized by this office, the following description of space occupied and services obtained by us is provided. The effective date of these changes is 1 July 1949.

2. Space

Office of Chief of Station - Room 233:

Room:	Length: 153.5 inches	
	Width : 110.0 "	<u>117.25 Sq. Ft.</u>
Bath:	Length: 82.25 "	
	Width : 59.5 "	<u>33.98 Sq. Ft.</u>
Closet:	Length: 47.5 "	
	Width : 15.75 "	<u>5.20 Sq. Ft.</u>

Total Area: 156.43 Sq. Ft.

Administrative Office - Room 240:

Room:	Length: 113.25 inches	
	Width : 142.0 "	<u>111.67 Sq. Ft.</u>
Hall:	Length: 89.75 "	
	Width : 41.0 "	<u>25.48 Sq. Ft.</u>
Bath:	Length: 83.75 "	
	Width : 60.5 "	<u>35.19 Sq. Ft.</u>

~~CONFIDENTIAL~~

CLASSIFICATION

RESTRICTED
CONFIDENTIAL

Page 2

7 July 1949

25X1A6c

Closet: Length: 34.5 inches
Width : 29.75 " 6.38 Sq. Ft.

Total Area: 178.72 Sq. Ft.

Technical Office - Room 232:

Room: Length: 173.5 inches
Width : 110.75 " 133.44 Sq. Ft.

Bath: Length: 86.5 "
Width : 62.5 " 36.85 Sq. Ft.

Closet: Length: 60.5 "
Width : 27.0 " 11.34 Sq. Ft.

Total Area: 181.63 Sq. Ft.

Total Area in Use by the Office: 516.78 Sq. Ft.

3. Services

Telephone: Our phones constitute approximately 9% of the total number of phones in the building. Calculated on a basis of an average service charge of \$60.00 per month, our share is \$5.40 per month. ✓

Electricity: Calculated upon a basis of total building personnel inasmuch as we use space not specifically assigned as office space, we have agreed that an approximate figure of 8% is allotable to us. Applied to the average monthly charge of \$50.00 our share would be \$4.00 per month.

25X1A6a

25X1A9a